

TO: THE EXECUTIVE
24 JUNE 2014

**THE PINES PRIMARY SCHOOL EXPANSION
AWARD OF CONTRACT
Director Children, Young People & Learning**

1. PURPOSE OF REPORT

- 1.1 The purpose of the report is to seek approval to award the contract for the Phase 1 of the expansion of The Pines Primary School under the Education Capital Programme previously approved by the Executive.

2. RECOMMENDATION

- 2.1 **That the Executive approves the award of contract for Phase 1 of the expansion of the Pines Primary School to Tenderer A subject to the final lump sum not exceeding the amount set out in paragraph 13 h) of the attached Restricted APPENDIX A.**

3. REASONS FOR RECOMMENDATION

- 3.1 The value of this contract requires Executive approval under the Council's Contract Standing Orders.

4. SUPPORTING INFORMATION

Background

- 5.1 The expansion of the Pines primary school from 1FE to 2FE over 2 phases of work forms part of the Education Capital Programme approved by the Executive in October 2013 and is also set out in the school Capacity Strategy approved by the Executive in October 2013.
- 5.2 In May 2014 the Executive agreed that Contract Standing Orders be waived to enable an executive committee, to be appointed by the Leader, to take the decision in relation to the award of contract for this project.

Phase 1 Works

- 5.3 The Phase 1 works which are the subject of this report include returning part of the vacated Professional Centre offices back to school use. This phase of works will provide an additional 5 classrooms which will provide sufficient teaching areas for the expansion of the school for the coming 3 – 4 years. A second phase of works will be required prior to September 2018 to complete the expansion to 2FE in all year groups.
- 5.4 The recommended contractor has been selected on the basis of best value for money through the Council's established procurement and tender evaluation process.

Timescales

- 5.5 The programme for the Phase 1 Works is for a start on site in June 2014, with handover and commissioning in November 2014. It should be noted however that the first section of work under Phase 1 is completion of the additional classrooms which is time critical for the start of the September 2014 academic year.

Costs and Funding

- 5.6 Funding of £1.3m for this contract has already been approved by the Executive as part of the Education Capital Programme utilising funds from the 2013/14 DfE Basic Need Grant allocation.
- 5.7 Various planned maintenance works programmed to take place at this school will be undertaken as part of this contract for reasons of value for money and to avoid the risks associated with appointing different contractors to work in the same part of the school at the same time. The relevant funding for the planned maintenance works will be transferred to the project so that this will be cost neutral

5. ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS

Borough Solicitor

- 6.1 The Procurement has been carried out in accordance with the Council's contract standing orders and as the contract value is below the relevant statutory threshold, the Public Contracts regulations are not engaged.

Borough Treasurer

- 6.2 The Borough Treasurer is satisfied that subject to the budget transfer from the DfE Planned Maintenance Grant being approved, the Council has allocated sufficient resources to the Pines Primary Scheme to finance the proposed contract.

Equalities Impact Assessment

- 6.3 All new construction will be fully accessible to disabled pupils, staff and visitors.

Strategic Risk Management Issues

	ISSUE	RISK	COMMENT
1	Affordability Risk	LOW	Tenders received are affordable within the approved budget.
2	Cost Risk	LOW	The tender is a fixed priced lump sum contract.
3	Programme Risk	LOW	The preferred supplier has proposed a 21 week construction programme as part of their tender submission which meets the specified requirements and has been evaluated as being achievable.

Unrestricted

4	Planning Risk	HIGH	Works cannot start until planning permission has been received. This is expected to be received during June 2014.
5	Contractor/Supplier Capability Risk	LOW	The preferred supplier has demonstrated a track record of successful delivery of similar projects on time and on budget.
6	Contractor Financial Risk	LOW	The preferred supplier has met all of the requirements of the independent financial checks commissioned by the Council.

6. CONSULTATION

Principal Groups Consulted

- 7.1 The Headteacher, Governing Body, staff, parents and neighbours of the Pines Primary School.

Method of Consultation

- 7.2 The Headteacher and Governors have been consulted throughout the design stage development and attended meetings and workshops. Staff, parents and neighbours were consulted using leaflets with an open afternoon/evening where plans and drawings were on display and officers and consultants were available to answer questions.

Representations Received

- 7.3 The feedback and comments received from those consulted, have been fed back to the design team and incorporated into the design development process. Changes made in response to consultation include increasing the amount of parking on site, changes to the internal layout and swapping the accommodation for Key Stages 1 and 2.

Background Information

- 7.4 Restricted APPENDIX A
- 7.5 The Atkins Tender Report – Pines Primary School Phase 1 Expansion, Bracknell Forest Council, June 2014

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